

CAPITAL DISTRICT MINERAL CLUB

ADDITIONAL FIELD TRIP RULES (5-31-09)

1) MEMBERSHIP REQUIREMENT

- All persons attending a Capital District Mineral Club (CDMC) field trip must be paid up **CDMC** club members in good standing.
- Field trip leaders must verify this and may require proof of membership (a.k.a. Membership Card) in order for you to attend.

2) COMMITTEE REQUIREMENTS

- The Membership Committee Chairman must provide the Field Trip Committee Chairman with a list of current members as dues are received. This can be done via E-mail.
- The Field Trip Committee Chairman must provide Field Trip Leaders with a list of members that are banned from certain or all field trips and updated them as necessary.
- The Field Trip Committee Chairman must also provide the Field Trip Leaders with a list of the current members of the club and update it as needed.

3) ALL PARTICIPANTS

- Participants must read and follow the CDMC Safety Manual provided at time of membership (also available on club website).
- Participants must listen and obey any additional rules provided by Field Trip Leader or Field Trip Guide at site.

4) RETURNING TO SITE

- Members are prohibited from visiting a planned trip site prior to or after the club trip on that day.

5) FAMILY PARTICIPATION

- If an entire party or family is signing up with the Field Trip Leader, all names need to be disclosed to the Field Trip Leader at least 2 days prior to the trip, unless posted otherwise.
- You must get a confirmation by a phone call, in person, or E-mail from the Field Trip Leader to be registered for the trip.
- Field Trip Leaders will verify your membership and give you pertinent information and changes at that time.

6) ARRIVAL TIME

- On trips into quarries or private land that require the club to enter as a group, participants must arrive at the meeting location at least 10-15 minutes prior to the posted leaving time.
- You must sign in and provide proof of membership prior to leaving for the trip location.
- If the group has left the meeting place – **DO NOT GO TO THE LOCATION AND REQUEST ACCESS !!!!**

7) REQUIRED QUARRY RULES

- Quarries are governed by state and federal laws and regulations that we must also follow.
- We must enter the quarry with the trip leader as a group, participate in the **REQUIRED** safety talk presented by the quarry and sign the required paperwork of the quarry. **Therefore individuals are prohibited from going to the quarry office or entering the quarry on their own.** Again – this will be considered a serious violation.
- All participants must remain with the group in the designated collecting area.
- All participants must leave as a group. Exception with Field Trip Leader permission and escort.
- All drivers must obey posted speed limits.
- Seat belts must be worn at all times by everyone in the moving vehicles.
- All participants must stay away from high walls and drop offs.
- All participants must notify the Field Trip Leader before the end of a trip of lost equipment. Metal objects **WILL** damage expensive rock crushing equipment.
- All participants must report all injuries to the Field Trip Leader and Quarry Management.

8) **REQUIRED QUARRY SAFETY ITEMS:** Quarries require certain safety equipment. **You can not enter the quarry without it.** Participants are responsible for providing their own equipment. Requirements as of this date (subject to change). Check with the Field Trip Leader.

- Hard hat, (bicycle helmets OK for children).
- Neon safety vest.
- Sturdy boots (preferably steel toed). No sneakers or open toed shoes.
- Eye protection, preferably with side shields.
- Work gloves.

- Long pants.

9) SAFETY ADVISORS

- Safety Advisors will be available on certain trips.
- Either the Field Trip Leader will choose a few individuals on the trip to help them out, or Official Club Safety Advisors will be present.
- All field trip participants must listen and obey the Safety Advisors.

10) FIELD TRIP LEADERS/LAND OWNERS/QUARRY MANAGEMENT can:

- limit the number of participants;
- exclude individuals for past inappropriate behavior;
- impose age restrictions.
- ask certain people who misbehave to leave the Field Trip
- make rules and restrictions for a particular trip

11) VIOLATION OF RULES

- If a participant violates these or the safety rules, the Field Trip Leader has the authority to decide if the participant is allowed to remain on the trip with a warning or asked to leave.
- Participants asked to leave must do so with the aid of an escort at the discretion of the Field Trip Leader.
- Failure to do so will result in suspension from all field trips for one year and possible expulsion from the club.
- All infractions shall be documented by the Field Trip Leader and presented to the Field Trip Committee Chairperson.
- The Field Trip Committee Chairperson will keep a permanent record of all infractions.
- Penalties for violations shall be decided by a vote of the Field Trip Committee.
- Individuals receiving penalties shall be given them in writing (handwritten or E-mail).
- A permanent record of such shall be kept by the Field Trip Committee Chairman and provided to all trip leaders (via E-mail or letter).

12) PENALTY CHART

Penalty	Who Can Impose This
Individual is given a warning for minor infractions	Field Trip Leader or Safety Advisor
Individual is banned from a specific location.	Field Trip Committee decision on serious infraction.
Individual is banned from ALL trips for one year.	Field Trip Committee decision on serious and/or repeated infractions.
Individual is expelled from the Capital District Mineral Club.	Board of Trustees

13) SIGNATURE: a signature will be added to the bottom of the newly revised Safety Manual to be signed with membership renewal and for new members.

I have read and understood the Additional Field Trip Rules and the Safety Manual for the CDMC.

SIGNED _____ DATED _____